



**CANOE KAYAK  
CANADA**

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## **CANOE KAYAK CANADA Call for Candidates Sprint Racing Discipline High Performance Committee Chair**

CanoeKayak Canada is looking for an individual to join the Sprint Racing Council and fill the role of Chair of the High Performance Committee. The Sprint Racing Council (SRC) is a technical committee of CKC that is representative of the CKC Paddling Association members active in the sprint racing discipline. It is one of three disciplines that currently make up the Paddling Discipline class of members within CKC. The High Performance Committee is an integral part of the SRC providing technical expertise and guidance to CKC staff and in particular the High Performance Director for the high performance aspect of the sprint racing discipline.

The Chair of the High Performance Committee shall preside at all meetings of the Committee, report to the Sprint Racing Council on the status of the high performance program of the Sprint Racing Discipline wherever requested to do so and make a full report to the membership of the Sprint Racing Discipline at each Annual Summit. As Chair of the High Performance Committee, this person will also have the position of Vice Chair High Performance on the Sprint Racing Council.

As delegated by the SRC and as set forth in the Terms of Reference of the Council, the HPC will perform the following duties:

1. Working with the CTO, review and provide advice on strategic priorities and objectives for all National Team plans and programs in alignment with the SRC strategic direction and the CKC Strategic Plan;
2. In collaboration with the Chief Technical Officer (CTO) and Head Coach, provide recommendations in the development, and oversee the implementation of criteria and procedures governing the selection of members to National sprint racing canoeing teams.



3. In collaboration with the CTO and Head Coach, support the development and implementation of criteria and procedures governing the selection of sprint racing canoeists for the Sport Canada Athlete Assistance Program;
4. In collaboration with the Domestic Development Committee of the SRC, provide guidance to CKC Staff in the development, implementation and evaluation of Long Term Athlete Development (LTAD) programs to support paddler development within the discipline that are consistent with any minimum standards for high performance athlete development established by CKC.
5. Collaborate with the Domestic Development Committee to provide integrated recommendations and policies between High Performance and Domestic Programming in areas where these two areas are connected and overlap.
6. Provide such input as is requested by the CEO in the performance evaluation of the Chief Technical Officer, and as may be requested by the CTO, the evaluation of the Head Coach
7. In keeping with the Sprint discipline strategic priorities, provide expert opinion, guidance and input as may be requested by the CTO and CKC staff, regarding the establishment and development of the National Team High Performance Centers and provide updates to the SRC with respect to same in such manner and at such times as the SRC requests.
8. Act as race jury during National Team Trials;
9. Provide input and expert advice as requested by the CTO in any area that furthers the high performance priorities and objectives of CKC, and the sprint discipline
10. Perform related duties when called upon by the CTO and SRC to do so.

In carrying out these duties the HPC will work closely with the technical staff of CKC and the DDC, and will report to the SRC and the CEO.



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Candidates must meet the following minimum criteria:

- Be 18 years of age or older,
- Have the power under law to contract,
- Be a resident of Canada,
- Have not been declared incapable by a court in Canada or in another country,
- Do not have the status of bankrupt, and
- Satisfies the requirements of the *Income Tax Act* in relation to the eligibility to serve as a director of a registered charity
- Be a current member in good standing of a Sprint Racing Paddling Association member of CKC

In addition, the ideal candidate will have:

- Extensive knowledge of the CKC sprint racing high performance program and the Canadian sport system as it relates to the discipline
- Experience working on CKC volunteer committees
- Exceptional communication and leadership skills
- Ability to work in both official languages is an asset
- Ability to commit approximately 15-20 hours per month to the work of the HPC and the SRC. Workload will fluctuate depending on the competition cycle with some months over 20 hours and some months under 15 hours.
- Willing and able to travel if necessary including weekdays and weekends

This is a volunteer position with a three-year term.

Interested candidates are required to complete the attached form in order to be considered for the position.

Deadline for applications is **Midnight EST on October 27, 2021.**

Please send applications to Casey Wade, CEO, by email to [cwade@canoekayak.ca](mailto:cwade@canoekayak.ca)



## **CKC CANDIDATE QUALIFICATION FORM**

This form is to be completed by any person nominated for election as Chair of the High Performance Committee. To be eligible, a person must:

- Be of legal age and a resident of Canada
- Fulfill the requirements of the *Canada Not-for-profit Corporations Act*
- Fulfill the requirements of the *Canada Income Tax Act* as they relate to directors of registered charities, if applicable
- Have the endorsement of a current CKC Paddling Association member in good standing at the time of the endorsement
- Have the endorsement of the SRC Nominating Committee

Name of Candidate: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Using a separate sheet, please provide the following information:

1. A brief summary of your experience within sprint racing discipline at the local, provincial, national or international level.
2. A brief summary of your experience with CKC Volunteer Committees.
3. Additional skills or competencies that would contribute to the effective leadership and governance of the High Performance Committee, the Sprint Racing Council and CKC.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date



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**Candidate Endorsement**

*Paddling Association member:*

The \_\_\_\_\_ hereby endorses \_\_\_\_\_ as  
*(Name of Paddling Association member)* *(Name of Candidate)*

a candidate for election as Chair of the High Performance Committee.

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Name of authorized Individual representing Paddling Association member      Signature      Date

*SRC Nominating Committee:*

The Nominating Committee hereby endorses \_\_\_\_\_ as a candidate  
*(Name of candidate)*

for election as Chair of the Sprint Racing Discipline.

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Chair of Nominating Committee (Name)      Signature      Date